



# KSFE

**THE KERALA STATE FINANCIAL ENTERPRISES LIMITED**

(A Government of Kerala Undertaking)

Bhadra, Museum Road, P.B. No.510, Thrissur - 680 020, Kerala, India

Ph: +91 487 2332255, Fax: +91 487 2336232, [www.ksfe.com](http://www.ksfe.com)

KSFE is planning to modify the existing methods and policies on valuation of property /assets offered as security for various schemes. In connection with this a pilot study is being conducted at Malappuram, Kannur, Kattappana, Kozhikode Rural, Ernakulam Urban and Thiruvananthapuram Rural Regions by availing the service of registered valuers. Applications are invited from valuers who are interested to work with KSFE for the purpose of the pilot study. The applications shall be submitted to the Assistant General Managers of the above mentioned Regional Offices only.

The age, educational qualifications and work experience required for applicants are given below.

### **Age - Minimum/ Maximum Age requirement**

The minimum age for empanelment with us shall be 25 years and maximum age limit for a valuer to remain on the panel shall be 65 years.

### **Educational qualifications**

The educational qualifications for empanelment as valuers of Land & Building / Real Estate/Flats shall be as under:

Sl. No	Graduate level		Experience in specific discipline
1	Graduate in Civil Engineering, Architecture or town planning of a recognized University established under State or Central Act, AMIE or equivalent whether in India or Abroad		3 years work experience in the field of valuation of land & building/ real estate after completion of the degree or equivalent. Or (ii) A member of any organization registered as RVO with IBBI.
2	Graduate in Civil engineering Architecture or Town planning of a recognized University established under State or Central Act or AMIE or equivalent whether in india or abroad.	He must be a person formerly employed in a post under the Government of Kerala not below the rank of Assistant Engineer or equivalent.	2 years of experience in the filed of valuation of real estate /land and building

## **Experience**

Experience shall be calculated from the date of 1<sup>st</sup> empanelment with any bank/financial institutions in the format included in application form.

## **Eligibility criteria for valuers**

(a) A Person shall be eligible to be empanelled as a valuer if he

i	Is a member in good standing of any one of the valuer Associations viz. Institute of valuers (IOV), institution of Estate Managers & Appraisers (IESMA), Practicing valuers Association (India) (PVAI), The Indian Institute of valuers (IIV), Centre For Valuation Studies, Research and training Association (CVSRTA), Council of Engineers and valuers, Divya Jyoti Foundation. or Any other valuer association registered as RVO with IBBI.
---	---

### 1.2 Remuneration (for pilot study)

Valuation fee (Amount in Rs.)	Fee
Value up to Rs. 2 crore	Rs.1,000.00
Value above Rs. 2 crore	Rs.1,500.00

## **Address of Regional Offices**

<p>R.O Malappuram (988) 2nd floor, Pary Arcade, Kozhikode road, Near Sub Registrar office Down Hill P.O, Malappuram - 676 519 Ph - 0483-2730015 email – rompm@ksfe.com</p>	<p>R.O Kannur (992) Hassan arcade, Opp. Civil station, Kannur - 670 002 Ph - 0497-2767566 email – roknr@ksfe.com</p>
<p>R.O Kattappana (989) 2<sup>nd</sup> Floor, Chennattumattam building Chennattumattam junction Kattappana P.O, Idukki - 685508 Ph – 04868 -251097 email – <a href="mailto:roktp@ksfe.com">roktp@ksfe.com</a></p>	<p>R.O Kozhikode Rural (982) 3rd floor Thamarassery tower, Karadi, Thamarassery, Kozhikode-673 573 Ph – 0495 - 2925520 email – rokldrural@ksfe.com</p>
<p>R.O Ernakulam Urban (995) KSFE bhavan, 1<sup>st</sup> floor Mavelipuram, Kakkanad Ernakulam - 682 030 Ph – 0484 -2428785 email – <a href="mailto:roekm@ksfe.com">roekm@ksfe.com</a></p>	<p>R.O Thiruvananthapuram Rural (991) 2nd floor, Regency mall Mamom, Kizhuvilam. P.O Attingal, Thiruvananthapuram- 695 104 Ph – 0470 -2623575 email – rotvmrural@ksfe.com</p>

**Format of application**

Application for Empanelment as a Valuer in KSFE Ltd

To  
The Assistant General Manager,  
.....  
.....  
.....  
.....



Subject: Application for empanelment as a valuer  
IBBI Registration No.(if applicable);  
Registration No:

Sir/ Madam,

I, being an individual (strike off whichever is not applicable), hereby apply for empanelment as a valuer for the following class(es) of assets :-

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_
- (d) \_\_\_\_\_

The details are as under:

**A. DETAILS OF THE VALUER**

- 1. Name:
- 2. Registration Number/CIN Number:
- 3. PAN :
- 4. GST No.
- 5. Address for Correspondence or registered office:
- 6. Permanent Address:
- 7. E-Mail Address
- 8. Telephone No.:
- 9. Name of preferred branches (a maximum of 5 branches)

- 1.
- 2.
- 3.
- 4.
- 5.

## B. PERSONAL DETAILS OF INDIVIDUAL

Title (Mr/Mrs/Ms):

1. Name:
2. Father's Name:
3. Date of Birth:
4. PAN No.:
5. AADHAAR No.:
6. Address for Correspondence:
7. Permanent Address:
8. E-Mail Address:
9. Mobile No.
10. Others

## C. EDUCATIONAL, PROFESSIONAL AND VALUATION EXAMINATION QUALIFICATION

### 1. Educational Qualifications

[Please provide educational qualifications from Bachelor's degree onwards for Individual

Educational Qualification	Year of Passing	Marks (percent.)	Grade/ Class	University / College	Remarks, if any

2 (a) Details of valuation examination passed (for Individual who is registered valuer with RVO )

Date of examination	Asset class, if any	Marks secured	Percentage

2 (b) Valuation Qualifications (for Individual who is registered valuer with RVO)

Valuation specific qualification/ course	Recognized Registered Valuers Organization		Asset class	Membership No. in Registered Valuers Organization	Remarks if any.
	Name	Recognition No			

## D. WORK EXPERIENCE (if applicable)

- Are you presently in practice / employment? (Yes or No)
- Number of years in practice or of work experience in the relevant profession or in valuation (attach evidence in the form of reference letters/copies of valuation reports/any other evidence):
  - If in practice, address for professional correspondence:
  - Experience Details

- Are you presently in practice with KSFE (Yes/No)

**DETAILS OF ENGAGEMENT WITH OTHER FINANCIAL INSTITUTIONS**

Sl. No.	From Date	To Date	Employment / Practice	If employed, Name of Employer and Designation	If in practice, experience in the relevant profession/ valuation	Area of work
1.						
2.						
3.						

**D. REGISTERED VALUERS ORGANISATION/ MEMBERSHIP OF PROFESSIONAL BODIES**

- Please give details of the registered valuers organization/ Professional bodies of which you are a member. Please state your membership number.

**F. ATTACHMENTS ( Specify the documents produced)**

1. Copy of Certificate of Registration with IBBI (if available)
2. Copy of proof of membership with a registered valuers organization.
3. Copy of membership with Professional bodies
4. Reference Letter(s) as prescribed in Annexure-IX
5. KYC documents for Individual as valuer
6. Copies of documents in support of educational qualifications, professional qualifications and valuation qualifications of Individual as valuer
7. Copies of documents demonstrating practice or work experience for relevant period, if applicable
8. Copies of certificate of employment by the relevant employer(s), specifying the period of such employment, if applicable.
9. Passport-size photograph(s) of Individual (valuer)

Place :

Signature & Name of applicant

Date:

(To be issued on a letter Head)  
TO THE COMPETENT AUTHORITY OF KSFE

This reference letter is issued to certify that Mr./Ms. \_\_\_\_\_ is an individual is empanelled/ was empanelled with this office as a valuer for a period from ..... to ..... for conducting the valuation in the following Asset Class(es):

(please choose applicable field by ticking it)

1. Land & Building
2. Agriculture Land
3. Flats

2. The above valuer entity had approximately conducted following number of valuations with us during the period of empanelment:

Period of valuation conducted	Approximate nos. of Valuation conducted		Approximate amount of valuation	
	Over all nos. Of valuations (A)	Nos. of Non-retail valuations Out of (A)	Overall amount of valuation	Amount of individual Non-retail valuation  Nos. of valuation with Market Value Above Rs.100crore
From the date of empanelment or since last 24 months whichever is earlier				
Since last 12 months				

3. The valuation entity is capable, honest and professional and has completed its assignments successfully and satisfactorily during the period of empanelment.

Authorised Signatory

Date:

Place: